

Bryanston Parish Council

Minutes of the Annual General Meeting and the Parish Council Meeting

8th May 2019 at Bryanston Club, Bryanston. Blandford, Dorset

Councillors: Cllr C Tompsett -Chairman, Cllr C Gale – Vice Chairman, Cllr B Church, Cllr R Nolan, Cllr C Conlon

In attendance: Nicola Phillips – Clerk and 2 members of the public

19/1. Election of Chairman and signing of Declaration of Office

The Chairman asked for nominations or volunteers for Chairman of Bryanston Parish Council for 2019-20. Cllr Gale nominated Cllr Tompsett for Chairman, this was seconded by Cllr Conlon, all members in favour.

RESOLVED: For Cllr Tompsett as Chairman for Bryanston Parish Council 2019-20. (2019/1, no budgetary provision required)

19/2. To received and accept apologies of absence

There were none.

19/3. Election of Vice Chairman

Cllr Conlon proposed Cllr Gale for Vice Chairman for 2019-20, this was seconded by Cllr Nolan and all member in favour.

RESOLVED: For Cllr Gale as Vice Chairman for Bryanston Parish Council 2019-20. (2019/3, no budgetary provision required)

19/4. To agree Officers roles

• Highways	Cllr Conlon
• Village Website/IT	Cllr Tompsett
• Trees	Cllr Church
• New Road parking area & benches	Cllr Gale
• Environment Team	All members and Clerk
• Planning	All members and Clerk
• Footpaths	Cllr Nolan

19/5. Election of Representatives to outside organisations

• Blandford +	Cllr Tompsett and Cllr Church
• DAPTC	Cllr Church
• Bryanston School	Cllr Conlon
• Bryanston RFE	Cllr Tompsett
• A350 Group	To be agreed

19/6. To review existing and adopt new policies.

The Clerk had circulated the following for the Council to adopt or approve.

Amended Standing Orders	Approved
Amended Code of Conduct	Approved
Amended Financial Regulations	Approved
Complaints procedure	Approved
Risk Assessment	Approved
Freedom of information	Approved
Payroll Procedure	Adopted
Equality Policy	Adopted
Training and Development policy	Adopted
Urgent Matters policy	Adopted
Health and Safety policy	Adopted
Grant policy	Adopted

The Insurance will be reviewed in June when it is due for renewal.

The Parish Council congratulated the Clerk on passing her CiLCA (Certificate in Local Council Administration), which with the majority of Councillors being elected, will enable that Council to adopt the General Power of Competence.

The Clerk asked the Council if they were happy to also adopt the General Power of Competence, this was proposed by Cllr Nolan and seconded by Cllr Church, all members in favour.

RESOLVED to approve and adopt listed policies and “Bryanston Parish Council resolves from the 8th May 2019 until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

19/7. Approve the Minutes from AGM dated the 9th May 2018

There was one amendment under item 2 – Cllr Church proposed, and Cllr Conlon seconded, (Cllr Church did not propose and second the proposal). The minutes were then proposed by Cllr Gale and seconded by Cllr Church that the contents were a true and accurate record and the minutes were signed by the Chairman.

19/8. Approval of the annual accounts and governance statement.

The Clerk tabled the annual accounts and showed the bank reconciliation and governance statement to the Chairman for approval. The Clerk asked for the following to be agreed:

To agree: The annual governance statement 2018/19 – this was agreed

To agree: The end of year accounting statements 2018/19 - this was agreed

To agree: The asset register was amended and agreed for 2018/19

To agree: The bank reconciliation 2018/19 – this was agreed

RESOLVED: The members agreed to the above fiancé agreements and they were duly signed by the Chairman (2019/8-agm- no budgetary provision required)

At this point the Chairman closed the AGM and opened the Parish Council meeting.

There will be a 10-minute public consultation period at the beginning of the meeting where the public can raise issues and concerns to the attention of the Council. The Chairman will ask if anyone present wishing to record the meeting, please let themselves known.

19/9. Declaration of interest and dispensations

There were none.

19/10. Co-option for new members

The Chairman announced that there are two seats available on the Parish Council and asked if anyone present was interested in joining the Parish Council.

Mr Martin Edwards expressed his interest in becoming a Councillor for Bryanston Parish Council. He stated that he has lived in Lower Bryanston for 3 years in June and has been impressed with the work that has been completed by the Parish Council in the past years and is interested in supporting the village with future matters, including planning.

Cllr Gale proposed that Mr Martin Edwards is co-opted as a new member for Bryanston Parish Council, this was seconded by Cllr Church, all members in favour. Mr Edwards agreed to join the Parish Council.

RESOLVED: Mr Martin Edwards is co-opted as a new member for Bryanston Parish Council (19/10 New Member – no budgetary requirements required)

19/20. Approve minutes from 13th March 2019 and matters arising from the meeting.

The minutes had been circulated. These were proposed by Cllr Conlon and seconded by Cllr Nolan. All members agreed that the contents were a true and accurate record, and the minutes were signed by the Chairman.

- Up-date on the Island “The Cliff” – to date, there has been no response to the Council's request to the School for permission to plant on ‘the island’.
- Up-date on the telephone box refurbishment – the refurbishment of the telephone box has been completed. The Council thanked Cllr Nolan, Cllr Conlon and the retiring Cllr T Tompsett for their work on this project. It was agreed to put up signs, on the phone box, to show it is the book exchange for the village. **Action – Cllr Tompsett**
- Up-date on the damaged bench in New Road – the bench is now fully restored. The Council thanked the Blandford Men's Shed and Roger Bond of Normtec for their hard work in repairing the bench. It was agreed the Clerk will look into grants that could be used towards the repair of the second bench in New Road. **Action – Clerk**

19/20. Officers reports: All reports were either circulated or reported at the meeting.

- **Blandford+** - The Blandford+ Neighbourhood Plan examiner was intending to start his examination towards the end of April.
- **Bryanston School** – We await the outcome of a meeting when the School will decide if any action is needed to restrict traffic when the Durweston Bridges road is closed. We also await the decision by the Governors as to whether or not we can plant trees on the Island.
- **Highways** – information on the bridge closure on the 22nd June to the 21st July, will be put on the Parish Council website, Facebook and the Village Website. **Action – Cllr Tompsett**
- **Village Website/IT** – nothing to report
- **Trees** – 2 trees have been felled at Chynoweth, The Cliff and a Christmas tree from 3 Ashwood Row. It was noted that fallen trees, in the field behind the Cliff, have been removed, but with no sign of any replacements being planted. Cllr Tompsett will speak to BRFE to express the Council's concerns.

Action – Cllr Tompsett

- **New Road Parking area and Benches** – Nothing to report.
- **Environment Team** – the Clerk was asked to request the Verge Cutting Schedule for this year from Dorset Council. Some of verges have been cut in the village, but by whom is unclear. The Clerk will also ask if Dorset Council offers weed management for pavements, as many surfaces in the village have weed and moss and are slippery when wet, as well as unsightly.

Action – Clerk

- **Planning** – the following applications were discussed:
 2/2019/0516/LBC – Bryanston School – construct partitions 3 no boarding houses – no objection.
 2/2019/0515/FUL – Bryanston School – construct partitions 3 no boarding houses – no objection.
 2/2019/0443/FUL – Bryanston School – erect covered viewing gallery – no objection.
 2/2019/0307/VARIA – Erect self-contained granny annexe. The Parish Council objected to this application on the following grounds:
 - o No off-road parking, and restricted parking on the road in the adjacent area.
 - o There is a “maintenance only” right of way across the garden of no.51, which is not suitable for continuous use.
 - o This path exits to steps leading to a grass bank, approximately 1m above road level, near the Fairmile/New Road junction, making any deliveries difficult and adding congestion to this already dangerous road junction.
 - o There is no readily-available access for waste disposal bins.
- **DAPTC** - Planning is becoming an ever more contentious issue. NALC have addressed the Housing and Planning Bill, which is receiving it's second reading in the House of Lords, by suggesting it is strengthened by the addition of several amendments, one of which is below;
That local councils are not statutory consultees on planning and licensing applications in their areas is now an anachronism which needs addressing. Therefore, the Housing Bill should also include measures to strengthen the role of local councils in the planning and licensing system through the introduction of a statutory 'right to be consulted' and 'right of planning appeal', putting communities on an equal footing with developers.
 It was suggested that for the support on Planning, and, indeed, any other significant issue, the Parish Council should seek a close relationship with our new County Councilor, inviting/insisting they attend Council meetings.
 Dorset Council will be establishing over the next year ways they want to work with Town and Parish Councils. DAPTC are making this a priority and DAPTC Chief Executive, Hillary Trevorah, is having meetings with John Sellgren, the Executive Director of Place.
 Not many Councils will have a full complement after the elections. Age was given as a factor for some resignations, but also the feeling that Councils are not being taken notice of. It is hoped that Dorset Council take the opportunity to address this.
- **Footpaths** - Since the last meeting, Cllr Nolan has followed up on the queries from a Bryanston resident Mr Hicks. The rangers have been contacted and they have ensured that the issues have been rectified. Cllr Tompsett will follow up with the Bryanston Estate on a reported electric fence being positioned across a stile. **Action – Cllr Tompsett**
- **Bryanston RFE** – The following questions have been asked and answered:
 - Q. Are there any arrangements for the impending Durweston Bridge closure with Bryanston School?
The Bryanston Estate has not made any arrangements or are aware of any arrangements/intentions.
 - Q. Is there any update regarding the Lower Bryanston Farm development?
No further developments or progress the Estate is able to report at this stage.

19/13. Received report from Dorset Council representative

Bryanston Parish Council congratulated Cllr Sherry Jespersen for winning the seat as Dorset County Councillor, representing our ward (Hillforts and Upper Tarrants ward). BPC will invite Cllr Sherry Jespersen to Parish Council meetings, to ensure that we have a voice at Dorset Council level.

19/14. Finance

The Clerk tabled the Payment Schedule and Financial statement for March for the sum of £350.54 and April for the sum of £1533.24. This was proposed by Cllr C Tompsett and seconded by Cllr Church, all agreed, and the Chairman duly signed the payment schedule.

The Chairman confirmed that there have not been any grant applications received for 2018-10. There will be a new structure for awarding grants a for 2019-20, which will hopefully encourage local organisations to come forward.

19/15. Chairman's Report – given in the Annual Parish Meeting.

19/16. Clerk report – all correspondence has been circulated and actioned as required.

19/17. Items for the next agenda and date of next meeting.

Items to be agreed. Date of next meeting 10th July 2019 at 7pm

The next Parish Council meeting will be held on **Wednesday 10th July 2019 at Bryanston Club, commencing at 7pm.**

Should you wish to contact the Clerk please use the email address below:

bryanston@dorset-aptc.gov.uk

There being no other business, the meeting closed at 20.45pm.